

Executive of the Day Duties

- 1) Arrive 1 ½ hours before game time (weekday or 1st game of day) if raining and between 1 hour and ½ hour if not raining
- 2) Open Gate to Equipment Pen
- 3) Inspect Fields to see if playable (You make the call on rainouts)
- 4) Introduce yourself to the Officer of the Day the concession staff
- 5) Put on EOD Lanyard and have OOD do so as well
- 6) Have OOD line all trash cans
- 7) Make sure each team has a parent in the stand
- 8) Make sure the stand is fully stocked and keep it stocked during your shift.
- 9) In case of rainout:
 - Call each CDUA Umpire (must be 1 hour before game or we pay; contact list in clubhouse)
 - Call Umpire Coordinator for kid umpires
 - Call League and Parent Auxiliary Presidents
- 10) If you are the last shift of the day you need to;
 - Empty and replace all trash bags
 - Store Equipment
 - Pay the umpires
 - Verify the count of concession receipts (\$\$)
 - Set aside funds for next day's startup
 - Place money in the lockbox
 - Turn off concession fans and lights
 - Lock Concession windows and doors

Phone Numbers

Commissioner	Brad Burns	(917) 584-9487
Executive Vice President	Todd Mesick	892-1385
Babe Ruth President	Rick Isdell	860-7618
Major League President	Kevin Dennis	424-9085
Minor League President	Mike Carrothers	428-5311
Travel President (13-18U)	Warren Harris	248-2809
Travel President (7-12U)	Kevin McGarry	330-1047
Parent Auxiliary President	Jessica Bedard	295-9398
Parent Auxiliary Vice President	Kelley Conroy	269-8383
Youth Umpire Coordinator	Steve Podlucky	541-9931
Colonie Police Department	Non-emergency	783-2811